

Dear Parents/Carers,

### School Uniform Appointment Booking

Following Government guidelines, we are happy to announce we will be opening stores from Monday 15<sup>th</sup> June 2020 on an **appointment based service only**. Initially, we will be inviting **New Starters** (new to the School) throughout the month of June. You will be able to book your appointment from **Friday 5th June 2020**.

#### **In Store Appointments- New Starters Only: 15th June- 30th June**

All booking options will only be available on our website, 2 weeks in advance of the date of appointment. Please visit **www.sud.co.uk** to book your appointment.

Available options for booking will be;

- 1 Child - 30 min slot
- 2 Children - 45 min slot
- 3 Children - 1 hour slot

#### Uniform Packs & Early Bird Offers

Our unique Uniform Packs will still be available in store and online. These packs are designed to give you flexibility and come with a guaranteed saving.

All packs come with a discount compared to normal retail price, if you purchase between the dates below you can receive an additional discount:

1st June – 14th July (**10% Extra – Giving 20% off on Premium Packs**)

15th July – 31st July (**5% Extra - Giving 15% off on Premium Packs**)

#### Ordering Online

You can continue to place your orders online in the usual way, and can opt to have your uniform delivered to your home or work address. Please note- We are currently running with limited staff, so delivery periods are extended.

#### Click & Collect Service

Due to Covid-19 we are unable to provide normal Click & Collect services, please read the following information on the new procedures:

- 1) Place your Click & Collect order online as normal.
- 2) You will receive an email confirmation - this means we have received your order.
- 3) Once your order is ready to be sent to the store (minimum of 5 working days), you will be sent another email - "Your Order has been Dispatched"
- 4) Your order will then be transported to your chosen store
- 5) Once you receive a "Your order has been dispatched" email, you must arrange an appointment to come and collect your parcel - visit [www.schooluniformdirect.co.uk/booking](http://www.schooluniformdirect.co.uk/booking) to arrange an appointment.

Further information regarding procedures will be on your email.

We will be updating our website regularly- However, if you have any further queries, please don't hesitate to contact us via email **help@sud.co.uk**.

Kind Regards,

**School Uniform Direct Team**