Internet Safety Policy

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Internet Safety Policy

At Wraysbury Primary School we aim to provide a learning environment with the highest standards of opportunity for children to achieve their full potential. As part of this aim we see access to the Internet as a powerful tool.

We believe that access to the Internet will:

- *Enrich the quality of curriculum provision and extend learning activities*
- *Help us raise children's attainment*
- *Support teachers' planning and resourcing of lessons*
- *Enhance the school's management and administration systems*
- *Enhance staff development through access to educational materials, as well as the sharing of information and good curriculum practice between schools, support centres and the LEA and DfE.*

Inappropriate Material

Unfortunately, along with a wealth of useful educational sites on the Internet, there are also sites which contain inappropriate materials which it would be unacceptable for children to gain access to.

To ensure that children access the Internet within a safe environment, we use BT Broadband as our Internet Service Provider (ISP) and our Computer Network Support Company filter unacceptable material to ensure that access is barred when using the school's line. However, there is a very small risk that inappropriate material may occasionally get through unfiltered.

We therefore follow the agreed guidelines below to ensure that children can access the Internet safely.

Guidance for staff

Teachers should:

- Ensure that they have received adequate training with Internet use before they supervise children's use of the Internet
- Supervise children *at all times* when accessing the Internet, with all monitors clearly visible by the teacher
- Train children in how to use the Internet
- Give children clear objectives for Internet use *(e.g. structure children's access by specifying a site within which they are allowed to browse or by providing lists of suitable web sites from which the children should not stray)*
- Preview any web sites they intend to allow children access to, to ensure the sites do not contain inappropriate material and are suitable for the age and maturity of their pupils
- Ensure that children are aware of the need to respect copyright of materials on the Internet and acknowledge the source of materials taken for use in their own work.

Take prompt action if they or their pupils encounter inappropriate material on the Internet:

- Ensure children are shielded from unpleasant material (e.g. switch off the monitor and move children away)
- Record the Uniform Resource Locator (URL) or web site address, the content of the site and any other relevant information
- Inform the Computing Technician/Computing coordinator/Head Teacher of the site details as soon as possible.

The Computing Technician/ Computing Leader/Headteacher will then:

- Check files on the system if they believe a child may have been attempting to access unsuitable material
- Discipline children if they make inappropriate use of the Internet. This may include suspending a child's access to the Internet and informing parents of serious incidents. The Headteacher should be informed of all incidents where a child has needed sanctioning for irresponsible use of the Internet.

Children should:

- Inform a teacher immediately if they encounter any material that they feel is offensive or they think may cause offence to others
- Respect copyright and acknowledge the source of material they have used from the Internet
- Be aware that their files held on the system may be reviewed by the teacher at any time
- Be aware that they will incur sanctions if they make irresponsible use of the Internet
- Children should not send personal information (e.g. address and 'phone number) or arrange to meet someone, over the Internet.

The School will:

- Inform all parents that their children will be provided with supervised Internet access as part of the school's curriculum
- Answer parents' queries and concerns about their child's use of the Internet and our safeguards to protect them from unpleasant material
- Enforce a set of rules for everybody to follow when using the internet
- Arrange regular Internet Safety lessons and or workshops
- Keep up to date with information from advisory bodies on Internet Safety
- Advise parents on pupil internet use at home

Internet Safety is an important part of our Computing Curriculum as we want to ensure our children stay safe online, both in school and out. Each year we will ensure that our teachers integrate this important topic within their Computing and PSHE lessons.

The Prevent Duty
(Document consulted: The Prevent duty, Departmental advice for schools and childcare providers; June 2015)

We know that we have a vital role to play in protecting our pupils from the risks of extremism and radicalisation. In order to ensure that the children here at Wraysbury are safe from any risks posed by terrorist exploitation of social media we monitor their use of the internet carefully and ensure that we have filtering in place so that they cannot visit any unsuitable websites.
If a teacher has a concern over a child's use of the internet and feels that they may be at risk of radicalisation then we approach this in the same way as we would any other safeguarding concern and follow the procedure set out in our Safeguarding Policy.

Recommendations for Internet use by pupils at home

When using the Internet:

- Children should never reveal personal information such as their name, home address or phone number or any information that might allow someone to locate them
- Children should never agree to meet a person face-to-face whom they have "met" on the Internet without their parent's permission and without an adult being present
- If someone attempts to arrange a meeting with a child through the Internet, the child must report this communication to their parent or guardian
- Instant messaging should not be used by children at home unless explicitly approved and supervised by parents
- Children should never phone an online 'acquaintance' without parental permission, because caller ID can trace a phone number and from that information, the child's address can be found
- Nobody should reply to harassing, threatening or sexual messages but should report any such communication immediately to the police.
- Ensure that children are accessing age appropriate material and games

Filtering at Home

There are a number of filtering programs that allow parents to block sites and monitor their child's use of the Internet, including the time of day, number of hours and types of access (such as chat, web, or newsgroup activities). It is recommended that parents use this type of filtering if their child will be using the Internet without direct parental supervision. When parents are not home, filtering can be put into place to ensure that the Internet is not accessible.

For more information refer to:

http://www.childnet-int.org/
http://www.getnetwise.org/
http://www.safekids.com/

Location of Computers in the Home

It is recommended that parents place computers used by children in a heavy traffic area of the home. The best place for a home computer used by a child is in an area such as the living room or kitchen. The worst place is a child's bedroom.

Parent / Child Dialogue

It is recommended that parents:

- Have constant dialogue with their child about what they are doing online
- Encourage their child to show them what they are doing
- Consider establishing a set of rules when using the internet at home

Violations

The Internet has much value in today's world and is available in many public places including our libraries. If a child violates the rules at home, it is recommended that parents try to use the situation as an occasion for learning in the first instance, rather than immediately "pulling the plug" on all home Internet access.

Reporting

It is imperative that any illegal or suspicious contact with a child on the Internet is reported to the police immediately.

For any further help or advice then please do not hesitate to come and talk to us or visit this website http://www.saferinternet.org.uk/advice-and-resources/parents-and-carers/parents-guide-to-technology