

# Wraysbury Primary School

## Return to School Plan September 2020

### Key Points

<u>Key Point</u>	<u>Information</u>
Guidance	<ul style="list-style-type: none"> <li>Further Guidance was released on 28/8/20</li> </ul>
Pupil and Staff Safety, what we are doing	<ul style="list-style-type: none"> <li>Ensuring people who are ill stay at home</li> <li>introduction of a robust hand and respiratory hygiene</li> <li>enhanced cleaning arrangements</li> <li>active engagement with NHS Test and Trace</li> <li>reducing contacts and maximising distancing between those in school, wherever possible, and minimising potential for contamination so far as is reasonably practicable</li> </ul>
Bubbles	<ul style="list-style-type: none"> <li>Year Group bubbles</li> </ul>
Attendance	<ul style="list-style-type: none"> <li>All children should be attending school. <b>If a child cannot attend for any reason the child's parent MUST ring the school office and explain the reason for absence.</b></li> </ul>
Before leaving home in the morning	<p><b>Please check for:</b></p> <ul style="list-style-type: none"> <li><b>a high temperature</b></li> <li><b>a new, continuous cough</b></li> <li><b>a loss of, or change to the sense of smell or taste</b></li> </ul> <p>If any of these symptoms are evident <b><u>do not send them to school</u></b>, contact the school office on 01784 482603 or email <a href="mailto:wraysbury@rbwm.org.uk">wraysbury@rbwm.org.uk</a></p>
Transport to school	<ul style="list-style-type: none"> <li>Please walk</li> <li>Please park away from the school site – it will be busy</li> <li>Please check the home school transport risk assessment and guidance</li> </ul>
Use the gate for your surname	<ul style="list-style-type: none"> <li>Front gate to the right of the school office A – H</li> <li>The George Gate I – P</li> <li>Waylands Q – Z</li> </ul>
Foundation Stage	<ul style="list-style-type: none"> <li>Please use the timetable for your child for the first 2 weeks</li> </ul>
Morning drop off From 8.40-8.55	<ul style="list-style-type: none"> <li>Please only enter the site if you need to</li> <li>Please do not enter the building/classroom</li> <li>Please keep gates clear</li> </ul>
Pick Up Y1 and 2 3.00 pm 1 parent please	<ul style="list-style-type: none"> <li>Please be prompt to your gate</li> <li>Please stand by the Year group marker</li> <li>Please receive your child and leave the gate area asap</li> <li>Please move to the year group marker if you are collecting a KS2 child</li> </ul>
Pick up Y3-6 3.10 pm. <b>Please avoid coming early.</b>	<ul style="list-style-type: none"> <li>Please stand by the Year group marker</li> <li>Please receive your child and leave the gate area asap</li> <li>Y6 preferably to exit with a gate pass and meet up with parents locally or walk home</li> <li>Minibus children out the pedestrian gate at Waylands</li> <li>Y3-6 with younger siblings out</li> <li>Other Y3-6 pupils out</li> </ul>
In school	<ul style="list-style-type: none"> <li>Children will operate in year group bubbles</li> <li>Children will wash hands frequently with soap and water</li> <li>Children should not bring hand sanitiser to school</li> <li>Children do not require masks</li> <li>Resources and equipment used will be individual or only shared in the bubble if absolutely necessary.</li> <li>Equipment will be sanitised regularly or left for 48 hours</li> </ul>

What to bring	<ul style="list-style-type: none"> <li>• Children <u>can</u> bring a lunch box</li> <li>• Children should bring their own water bottle</li> <li>• KS2 children can bring their own small pencil case – but must not share their equipment (we will have individual equipment sets available)</li> <li>• Children should bring their PE kit in a small bag</li> <li>• Children must have appropriate wet weather clothing (we will be working outside as much as possible)</li> <li>• Children should bring their book bag/small rucksack</li> <li>• Reading books will be sent home, but left in a box on return</li> <li>• KS2 Children should bring a snack for break time</li> </ul> <p><b>Including KS1 on the 3<sup>rd</sup> and 4<sup>th</sup> as the Free Fruit Scheme does not resume until the 7<sup>th</sup> September.</b></p>
Communication	<ul style="list-style-type: none"> <li>• Meetings with members of staff will be by prior arrangement only please email <a href="mailto:Wraysbury@rbwm.org.uk">Wraysbury@rbwm.org.uk</a> or telephone the office 01784 482603 to make arrangements. Please keep face to face conversations to a minimum at the school gates.</li> </ul>
School Office	<ul style="list-style-type: none"> <li>• Will be open but please wait to be let in</li> <li>• A post box will be outside the front door for the dropping off of slips/letters for the office</li> </ul>
Behaviour	<ul style="list-style-type: none"> <li>• children should be aware that unhygienic behaviour is taken very seriously.</li> <li>• A child may be sent home if they are unable to follow the instructions and risk the safety of others</li> </ul>
School Lunches	<ul style="list-style-type: none"> <li>• For Y3-6 lunches are now £2.16</li> <li>• Payment must be made online through the online payment system</li> <li>• Logins will be sent out by email on Tuesday 1<sup>st</sup> to those who do not currently use the online system (we cannot do it before because it is part of an automated system)</li> <li>• Please contact the school office from Wednesday 3<sup>rd</sup> if you have a problem with it.</li> </ul>
School Uniform	<ul style="list-style-type: none"> <li>• All children are expected to wear full school uniform and change it daily if possible</li> <li>• The PTFA will be selling "Good as new uniform" near the beginning of term (top up on sweatshirts and cardigans!)</li> </ul>
PTFA	<ul style="list-style-type: none"> <li>• There are currently no planned school events ☹, but we hope to catch up in person or virtually very soon for a meeting!</li> <li>• Please support them by using Easyfundraising <a href="https://www.easyfundraising.org.uk/causes/wraysburypsptfa/?q=wraysbury%20prim&amp;cat=cause-autosuggest">https://www.easyfundraising.org.uk/causes/wraysburypsptfa/?q=wraysbury%20prim&amp;cat=cause-autosuggest</a></li> <li>• Please collect clothing etc for the Bag2school collection on the 23<sup>rd</sup> September!</li> </ul>

Do follow us on twitter for updates and please check the school website for information and copies of letters etc.

@wraysburyschool

<https://www.wraysburyprimary.co.uk/website/home/337045>