



November 2018

Dear Parents and Carers

Our school Christmas lunch will be held on **Tuesday 4th December**. This is always a wonderful occasion in school and we aim to make it as special as possible for the children! The PTFA support us by providing the table cloths, table decorations and crackers and all the staff are involved in helping to serve the children.

If you wish your child to participate, please complete the special envelope, choosing traditional or vegetarian.

**Every child requiring a Christmas Lunch will need their envelope completed and returned to school as this becomes their ticket on the day.**

- Foundation and Key Stage 1 pupils will of course be entitled to Christmas Lunch under the "Universal Free Meal Offer" - no payment required, complete the menu choice on the envelope, return the envelope to school.
- Key Stage 2 pupils will need to pay £2.00 (exact money only please) or put payment on the online payment system, complete the menu choice on the envelope, return the envelope to school.
- KS2 children entitled to free school dinners will just need to complete the menu choice on the envelope, return the envelope to school.

Please note that all envelopes **must** be returned by **Friday 23rd November** to help the kitchen with ordering/catering for the right numbers. Unfortunately once a Christmas lunch has been booked, the money is non-refundable.

**\*\*Please note there will be no other alternative served on the day, so anyone not opting for the Christmas lunch will need to have a full packed lunch with them. They will still of course sit with the other children and have a cracker.\*\***

A menu is attached for your information, **please note that the sausage is a pork sausage.**

Yours sincerely

Alison Fox  
Headteacher