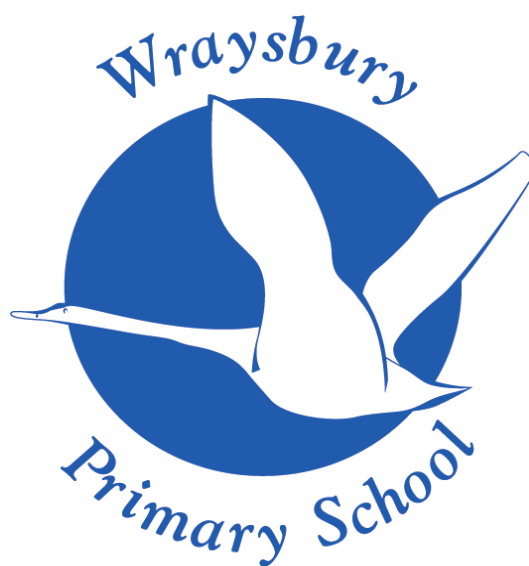


Admissions Policy



Welley Road
Wraysbury, Staines
TW19 5DJ

Headteacher: Mrs A Fox

Produced by:

Approved by the Curriculum and Pupil Welfare Committee:

Next Review date:

Alison Fox

May 2025

May 2027

Admissions Policy

As a Community Primary School, admissions for first entry into school are the responsibility of the Royal Borough of Windsor and Maidenhead, although parents apply for a place through their home authority. Full details are available on the [RBWM website](#) or in their Primary Admissions booklet. The Borough admits pupils in the September of the academic year in which they turn five. The published admission number (PAN) for the school is 60.

In year admissions are also the responsibility of the Royal Borough of Windsor and Maidenhead and applications should be made directly to them irrespective of the home local authority.

Children who have an Educational Health Care Plan will be admitted to the school of their choice.

Oversubscription Criteria

Where the school receives more applications than there are places available, places will be allocated in line with the published oversubscription criteria, in descending order:

1. Looked after children (1) or a child who was previously looked after. This category includes a looked after child or a child who was previously looked after but immediately after being in care became adopted (2) or subject to a child arrangement order (3) or special guardianship order (4)
2. Children with exceptional medical or social reasons for requiring the school
3. Children whose home address is in the designated area of the school and have a sibling in attendance at the school at the time of the application and who is expected to still be attending the school at the time of entry.
4. Children whose home address is in the designated area of the school without a sibling in attendance at the school
5. Children who live outside the designated area of the school who have a sibling in attendance at the school at the time of the application and who is expected to still be attending the school at the time of entry
6. Children of a member of staff
7. Children whose parents have any other reason for their preference.

Notes: Looked after children are children who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. 2 All children adopted from local authority care. 3 Under the terms of the Children Act 1989. 4 See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians)

Please note that if the school does not have places for all the children in a particular category, additional criteria will be applied to prioritise places. Within each category places will be prioritised by proximity to the school, measured as the straight-line distance between home and school.

The law does not permit places to be reserved for pupils moving into a school's designated area.

This policy will be reviewed on an annual basis in line with determined admission arrangements for RBWM community and voluntary controlled schools, as published on the RBWM website

Link to [RBWM – Schools Admissions Policies](#)