

# P T F A

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September 2019

Dear Parents,

I hereby give notice of the AGM of Wraysbury Primary School PTFA, to be held on Wednesday 25<sup>th</sup> September 2019. The evening will commence with the PTFA Annual General Meeting at 7pm. We anticipate that the AGM should last approximately 20 minutes. We will then hold our first PTFA meeting of the new school year to discuss the autumn term events.

The PTFA plays a vital part in the school community and all parents, as members of the PTFA, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the children at our school.

The AGM is also an opportunity for you to elect the PTFA Committee, to represent the association throughout the forthcoming academic year. Nominations for the PTFA Committee are required in advance of the AGM. There are 3 officer positions, Chair, Treasurer and Secretary. Should you wish to be considered, please complete the nomination slip attached below and return for my attention no later than Tuesday 24<sup>th</sup> September at 3pm. If you would like further information on any of the Officer positions, please contact [wraysburyschoolptfa@gmail.com](mailto:wraysburyschoolptfa@gmail.com).

If you would like any further information about what is involved in being a Committee Member, please speak to a member of the existing committee or email us at [wraysburyschoolptfa@gmail.com](mailto:wraysburyschoolptfa@gmail.com).

Please return the slips below as soon as possible, or by Tuesday 24<sup>th</sup> September at 3pm at the latest.

We look forward to seeing you on Wednesday 25<sup>th</sup> September.

Regards  
Vanessa Cox  
**Chair**



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## NOMINATION FOR OFFICER OF THE PTFA COMMITTEE

Nominee .....

For position of: Chair/Secretary/Treasurer [mark one]

Proposer .....  
[please sign and print name]

Seconder .....  
[please sign and print name]

I ..... agree to my nomination for the position of .....

Signed .....

Date .....