



20th May 2020

RE: Refund for Year 6 Residential Trip – Little Canada

Dear Year 6 Parents and Carers,

Unfortunately I am writing to inform you that we have had to cancel the Upper Junior residential trip to Little Canada for this year.

Like you, we are really disappointed that the trip will not be able to go ahead. This is of course due to the government restriction in place on travel and residential visits.

We are currently working with PGL in order to recover funds that have already been paid, and these refunds will be passed on to you.

Contributions that have been made using cash or cheque will be reimbursed by cheque. We will write the cheque to the first named contact on the pupil's data form. Cheques will be hand delivered or posted out to you. Payments that have been made online through Scopay will be refunded in this way. Please let us know if there are any issues with this by discussing it with our Finance Officer, Miss Ebdon in the School Office.

Yours sincerely

Mr M Gresswell
Offsite Activities Leader