

Thursday 3rd January 2019

Dear Parents and Carers

Online Parents' Evening Booking - Years 1 - 6

As you know we have scheduled Parents' Evenings during the year and the next one will be on **Wednesday 16th January from 2.00 pm until 6.00 pm and Thursday 17th January from 3.30 until 7.00 pm.**

We are very pleased to confirm that you will be able to book your parents' evening slot online through our website provider eSchools. You will be able to use your login details with eschools that you used back in October to allow you to book for your child's parents' evening. **Online booking will be available from 7.00pm on Friday 4th until 9.30 am on Wednesday 16th January**

Please note that slots are booked on a first come, first served basis. You will only be able to see your children's teachers' availability and the slots that remain available. If you would like any further assistance please visit the following link or contact the school office after 9.30am and before 3.00pm between the above dates <https://academy.eschools.co.uk/users/parents/parents-evening-parents>

The aim of the evening is:

- to discuss your child's progress so far this academic year
- to discuss how your child has performed in the Autumn assessments; both the more formal assessments at the end of last term and informal assessments that take place on a daily basis
- to have the opportunity to look at some of your child's work
- to talk through targets that have been set for your child
- to discuss other aspects of school life and your child's development

As you can see this is a very important Parents' Evening, and it is a vital opportunity to discuss progress and attainment with your child's teacher. All appointments will take place in the school hall and there will be an opportunity for parents to look at a selection of their child's books whilst they are waiting, please come 5 or 10 minutes earlier to allow for this.

We really hope that you will be able to come and meet with your child's class teacher and hope that you find our new online booking system a fast and easy way to book.

Please be aware that we can not be responsible for supervising your children whilst you are meeting with the teacher and ask that any children that come along to the parents' evening wait with you and do not disturb the conversations that are taking place.

Yours sincerely

Alison Fox

Headteacher

